



BIKANER TECHNICAL UNIVERSITY, BIKANER
बीकानेर तकनीकी विश्वविद्यालय, बीकानेर
(Aligning with 21st Century: The Century of Consciousness)
OFFICE OF DEAN ACADEMICS



Ref: F(17)/Acad.I/Affiliation-Fee/2021-22/2210

Date: 20/12/2021

To
The Principal/Director,
All BTU Affiliated/Constituent Institutes

Subject: Affiliation process for the Academic Session 2022-23.

Dear Sir/Madam,

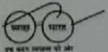
1. With reference to the above cited subject, this is to inform you that each institute has to apply for affiliation of program(s)/ course(s) to University in the prescribed format every year. For this the institute has to **Fill the Affiliation Form on the Affiliation Portal** and **Deposit Affiliation/ Inspection/Variation in Intake Fee** with the BTU Beta-sheet (fee calculation sheet) (one for each program). [Annexure-I]
2. Filling of the affiliation form data will start from 15th December 2021 to 15th January 2022. The username and password for the same has already been provided to the institutes. If it is required again then you may send a request email by official email Id of BTU to dean.academic@btu.ac.in.
3. The last date for submitting the affiliation fee without penalty is 31.01.2022 [Subject to – if the affiliation form is filled and modifications are mentioned but fees not filled] for the coming academic session 2022-23. After this, penalty provisions shall come into force as per the following details:

Penalties on late payment of Affiliation Fee

S. No.	Date of depositing the amount	Penalty
1.	Up to 15 th January 2022	No penalty
2.	From 16 th January, 2022 to 31 st January, 2022	No penalty [Subject to – if the affiliation form is filled and modifications are mentioned but fees not filled]
3.	From 1 st February, 2022 to 28 th February, 2022	Equal to outstanding Affiliation fee
4.	From 1 st March, 2022 to 30 th April, 2022	Equal to “Double” the outstanding affiliation fee.
5.	From 1 st May, 2022 and afterwards	NO CONSIDERATION for Affiliation or NOC

4. **You are advised to deposit affiliation fee well in time, up to 31st January 2022 (05:00 PM), so as to avoid penalties.**

Office: UNIVERSITY COLLEGE OF ENGINEERING AND TECHNOLOGY CAMPUS,
KARNI INDUSTRIAL AREA, PUGAL ROAD, BIKANER-334004
Ph-0151-2250950 Website: www.btu.ac.in E-mail: dean.academic@btu.ac.in



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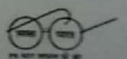


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5. It may also be noted that it is mandatory for the affiliated institutes to fill the affiliation form on the portal uptill 15th January otherwise there will be NO Consideration [with or without penalty] for the concerned institute for the affiliation process.
6. The inspection fee shall be charged as per the office order no. RTU/Acad./F(17)04/BOM-20/2015/1020-1024, Dated 31.10.2015. [Annexure-II]
7. Affiliation fee is charged separately for each program offered to college/institute. Therefore, you are asked to send program/course wise break up of deposit fee.
8. Affiliation fee calculation sheet must indicate existing intake as well as proposed intake as desired, including increase and decrease in seats.
9. All fee shall be accepted only through RTGS/NEFT in favour of "Bikaner Technical University" Bank Account no. 39029783229 IFSC SBIN0032159 of Opposite Sabji Mandi 2210278, Bikaner.
10. The college/institute is required to produce certified copy of deposited fee from bank to Dean, Academics Office.
11. The college/institute is required to send a print copy of "Affiliation fee calculation sheet" (fee details) duly signed by Principal/Director.
12. The college institute must submit the breakup of the deposited fee as per programs course(s) applied for session 2022-23. They are also advised to deposit the fee in advance for the proposed changes as suggested by APH/AICTE for the academic session 2022-23.
13. The Merger in Intake and Hybernation / Temporary Reduction Intake fee shall be charged as per the office order no. RTU/Acad./(F)Aff. Fee Rules/BOM- 27/17/1701-10, Date 29-5-2017 and रातवि./अका/एफ(17) Aff. Fee Rules/BOM-27/17/1691-1700, Date 29-05-2017. [Annexure-III & IV]
14. Filling of affiliation form and deposition of affiliation fee are separate process and are to be carried out separately.
15. The BTU beta-sheet (fee calculation sheet) format does not include fee for the NOC's issuing from BTU. The fee for the NOC's are to be deposited separately as applicable by AICTE/BTU.

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[Handwritten signatures]



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16. For any query, please contact office at –

- a. Dr. Ruma Bhadauria - +91-9829029886 [related to affiliation fees]
- b. Dr. Sudhir Bhardwaj - +91-8078631060 [related to affiliation form filling]

For further details regarding affiliation for various programs, variation in intake etc. please refer <http://www.btu.ac.in/BTU/Academics> for deposition of affiliation fees for session 2022-23.

Dr. J.P Bhamu
(Dean, Academics)

Copy to: *Ref! - 2211 to 2215 dated :- 20/12/2021*

1. P.S. to Hon'ble Vice Chancellor, Bikaner Technical University, Bikaner
2. Registrar
3. Finance Comptroller
4. Principal/Director, all affiliated/constituent college, BTU
5. File

Dr. Ruma Bhadauria
(Associate Dean - III, Academics)

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